

ARUN VIHAR RESIDENTS WELFARE ASSOCIATION, NOIDA

Ref No. 131/Election -2022-2023

(Regn No 2433) SECTOR -37, NOIDA

Dated : 21 Dec 2021

NOTIFICATION FOR ELECTIONS OF THE GOVERNING BODY/ MANAGEMENT COMMITTEE OF ARUN VIHAR RESIDENTS WELFARE ASSOCIATION (AVRWA) 2022-2023

NB : This notification is being sent at the last known (Registered) address of the members available as per AVRWA Records. AVRWA will not be responsible for non-receipt of this notification by any member. The notification is also being displayed on AVRWA, AVCC, AVI (Club) Notice Boards and on the website www.avrwanoida.com. Election Schedule is appended as at **Appendix A.**

GENERAL

1. The Elections for Governing Body/ Management Committee of the AVRWA will be held on **23 Jan 2022 (Sunday)** in the AVCC premises as per Paras **30, 31, 51-53** of AVRWA Rules and Regulations as amended in 2015, under the aegis of **Col Sohan Singh (Retd) Election Officer & Brig Baldev Singh (Retd), Stand by Election Officer.** Extract of these paras are appended as Appendix B (only for ready reference). In case of any doubt the AVRWA Rules and Regulations, shall prevail over **Appendix B.**
2. **The polling will be from 1000 hrs to 1300 hrs on 23 Jan 2022 (Sunday).**

VACANCIES

3. The polling will take place in separate ballo(s) boxes for the following:-
 - (a) Chairman
 - (b) Vice Chairman
 - (c) Ward Directors

NOMINATION PROCEDURE

4. Prospective candidates may obtain nomination forms from GM (Adm) on payment of Rs. 20/- per form.
 - (a) Only those members whose names appear in the Voter List are entitled to contest, propose or second names of contestants ; our letter No. AVRWA/1-25/All Wards/131/Election 22-23 dt 01 Nov 21 also refers.
 - (b) In nomination form, all entries will be correctly filled. Mutilated, defaced, too many cuttings/overwriting, which will make the form illegible or not readable may invite rejection. All cuttings should be authenticated by full signature of all concerned. Over writing will invite rejection of the form.
 - (c) The form will be sealed in the envelope, which should have details of person contesting for the Post, Membership No., Name, Address and date of submission. Ack should be obtained from General Manager (Adm).
 - (d) Nomination papers will be opened in the presence of Election Officer.
5. **ELIGIBILITY FOR CONTESTANTS-** Refer to Appendix -B.
6. **ELIGIBILITY FOR VOTERS -** Refer to Appendix-B

GENERAL

7. (i) On the day of Polling NO canvassing will be permitted within the AVCC premises. Violation of this norm may invite disqualification of contestant. Members are also requested to refrain from malicious campaigning. **Escorting of voters to the polling booth is prohibited. A wheel chair will be available for voters who need it.**
(ii) Election Officer may detail observers from Sector 28,29,37 for purposes of fair elections.
8. New members enrolled beyond (05/12/21), the dates as given in our letter No. AVRWA/1-25/All Wards/131/Election 22-23 dt 01 Nov 21 will not be eligible to vote.
9. Voters list duly amended shall be available on payment of Rs.200.00 for Chairman/Vice Chairman & Rs.20/- (Ward Directors) with effect from **01 Jan 2022** from Gen Manager (Adm) AVRWA.
10. Advisory Committee shall be constituted by the Election Officer to consider appeals representation etc, if any.
11. Name of one polling agent (if considered necessary by the contestant) may be given in writing to GM (Adm) by the contestants by **17 Jan 2022.**
12. Briefing of the contestants, their polling agents, polling officers and staff will be held by the Election officer at AVRWA on **18 Jan 2022** as per **Appendix-A.**
13. For the purpose of casting vote, possession of any of the national Identity Card, Passport or any of the AVCC, AVI, ECHS, Canteen card which bear a photograph of voters will be essential.

Dated : 21 Dec 2021


Lt Col Atul Kochhar (Veteran)
Gen Manager (Adm), AVRWA

SCHEDULE OF EVENTS

Appendix - A

1. The schedule for the elections for the Governing Body of the Association is given below. (Rule 54)

21.12.2021	Issue of Notification (Nomination Form to be collected by contestant personally).
01.01.2022	Display of Voter List
03.01.2022 to 05.01.2022 (1000 hrs to 1600 /1330hrs)	Issue of Nomination Forms
Up to 07.01.2022 (1000 hrs to 1600 hrs)	Receipt of Nomination Forms
08.01.2022	Opening of Nomination Forms
08.01.2022 by 1600 hrs	Display of Scrutinized list of Nominations
10.01.2022 (1000hrs to1330hrs)	Inspection of nomination Forms by Contestants/Proposers or Seconders
11.01.2022 by 1230 hrs	Filing of appeals or objections if any, on nominations
12.01.2022	Disposal of appeals and objections.
13.01.2022 (upto 1600 hrs)	Withdrawal of Nominations.
14.01.2022	Display of Final List of Contestants
15.01.2022	Calling of names of Polling agents.
17.01.2022	Receipt of names of Polling agents.
18.01.2022 at 1100hrs at AVRWA Office	Briefing by Election Officer to - (i) The Polling Officers and assigning of their duties at 1100 hrs (ii) Contestants & Polling Agents at 1130 hrs
23.01.2022 (Voting between 1000-1300 h)	Election, counting of votes, compiling and declaration of results. Sealing of Ballot Papers.

Note: (i) Sundays and Holidays will be non working days, except 23.01 2022, the Election Day.

(ii) Timings exclude lunch break (1330-1430 hrs).

(iii) Saturday is half day (working hours from 0900h to 1330h)

ELECTION OF MEMBERS OF MANAGEMENT COMMITTEE FOR DAY TO DAY FUNCTIONING ON 27 JAN 2022)

2. The schedule for the election of the Members of the Management Committee is given below:

1. Issue of Nomination Forms : From 1000 hrs to 1330hrs on 24 Jan 2022.
2. Receipt of Nomination forms by Election Officer : On 25 Jan 2021 upto 1000 hrs.
3. Election, counting of votes, compiling and declaration of results, sealing of ballot Papers : 1130 hrs to 1230 hrs on 27 Jan 2022.

Extract Rules 30, 31, 51-53 of AVRWA Rules & Regulations Election Procedure

Governing Body

30. The Governing Body of the Association shall be the Management Committee consisting of the Chairman, Vice Chairman and the Ward Directors, to which, by the rules and regulations of the Association, the Management of its affairs is entrusted.
- 30.1 The Governing Body will elect 6 members from amongst the elected Ward Directors.

Management Committee Composition

31. There will be a Management Committee composed as under:-
- 31.1 Chairman and Vice Chairman directly elected by all eligible voting members.
- 31.2 Six members who shall be elected by the Ward Directors for day-to-day co-ordination and functioning.
- 31.3 Management Committee shall be Elected for a term of one year.
- 31.4 The Management Committee will be assisted by a General Manager Administration. He will be a paid employee of the Association.
- 31.5 The six members will be allotted portfolios by the Chairman.
- 52.1 The total terms of the Management Committee will be for five years (para 31.1 & However, a member may serve on the Management Committee for two terms consequently of one year each. The maximum tenure of the member of Management Committee will be five years only.

Procedure

51. The election for the Governing Body comprising the Management Committee and the Ward Directors shall be held in the month of Jan/Feb every year.
- 51.1 The Chairman, and Vice Chairman shall be elected by all members of the Association.
- 51.2 The Management Committee Members shall be elected by **only the elected members of the Governing Body, including the Chairman, Vice Chairman and Ward Directors.**
- 51.3 The Ward Directors shall be elected by members of the concerned ward. If no member is willing to stand for election, the Chairman AVRWA shall nominate another member from that ward as the Ward Director provided he is not a defaulter. The nominated Ward Director shall have voting rights, as a member of the Governing Body.
- 51.4 Proxy voting is not permitted.
- 51.5 The General Manager Administration will issue notification for elections in consultation with the Election Officer not less than 30 days in advance of the date of election. The notice will be sent to members besides being displayed at all notice boards of the Association and other public places in Arun Vihar.
- 51.6 The General Manager Administration shall arrange to display as updated list of members eligible to vote or contest the elections, on the Association notice board.
- 51.7 The General Manager Administration shall arrange various notifications, instructions, circulars, forms etc as instructed by the Election Officer for conduct of elections. He will also provide complete administrative support for the elections.
- 51.8 The existing Governing Body shall have no jurisdiction to interfere in the election process.
- 51.9 All contestants and their polling agents shall be duty bound to act on the advice/instruction of the Election Officer and Polling Officers.
- 51.10 Record of nomination papers received will be maintained by the General Manager Administration. These will be duly proposed and seconded by the members whose names appear on the list of eligible voters.
- 51.11 An Advisory Committee to consider objections and appeals shall be constituted by the Election Officer. The election officer will consider the Committee's recommendations carefully, however, his decision will be final and binding on each contestant.

Eligibility of Contestants

52. The permanent members residing in Arun Vihar shall be eligible to contest the elections provided they have paid their Subscriptions of Associations & that of Ward upto three months prior to the elections.
- 52.1 The total terms of the Management Committee will be for five years. However, a member may serve on the Management Committee for two terms consequently of one year each. The maximum tenure of the member of Management Committee will be five years only.
- 52.2 Elected members of Management Committee of AVI and AVCC are not eligible to stand for election of AVRWA.
- 52.3 Any member himself or his family member(s) having any business interest with the Association is neither eligible to contest elections nor eligible to continue as a member of Governing Body.
- 52.4 A permanent member may contest for the office of Ward Director any number of times. However he will only be eligible to serve Management Committee member for maximum of five terms only. The Ward Director can only serve two consecutive years at a time on the Management Committee with a gap of one year.

Eligibility of Voters

53. Permanent Members, who have cleared their dues to the association and Ward shall be eligible to vote provided all dues are cleared of their ward and association, upto three months prior to the elections. The Ward Directors will give a confirmation to this effect in writing, one month in advance to the General Manager Administration.

NOTE: The above extracts is only for ready reference. In case of doubt & any other purpose, please refer to AVRWA Rules & Regulations.